

## FOR WEBSITE GLA



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**GOLDEN LEARNERS ACADEMY**

**P.O. BOX 50350 – 00200**

**CITY SQUARE**

**NAIROBI**

### ADMISSION FORM

DATE OF ADMISSION-.....

NAME OF CHILD: .....

CLASS: ..... HOUSE .....

CHILDS' DATE OF BIRTH: .....

NATIONALITY: .....

PARENTS'/GUARDIANS DETAILS:-

FATHER'S NAME: .....

POSTAL ADDRESS: ..... E-mail address: .....

PHYSICAL ADDRESS: .....

WORK PLACE: .....

OFFICE & MOBILE NUMBER(S): .....

MOTHER'S NAME: .....

POSTAL ADDRESS: ..... E-mail address: .....

PHYSICAL ADDRESS: .....

WORK PLACE: .....

OFFICE & MOBILE NUMBER(S): .....

PARENTS'/GUARDIANS OCCUPATION: .....

RELIGION: .....

PREVIOUS SCHOOL ATTENDED: .....

ARE THERE ANY ALLERGIES OR MEDICAL PROBLEMS THAT THE SCHOOL SHOULD KNOW ABOUT?

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TRANSPORT REQUEST: YES ..... NO

.....

IF YES, INDICATE THE PICK UP AND DROP OFF POINT: .....

LUNCH REQUEST; YES..... NO.....

IF YES, PLEASE PAY KSH. 3000(Three thousand) per term together with the tuition fees

## DECLARATION

I ..... PARENT / GUADIAN DO HEREBY CERTIFY THAT I  
HAVE READ THE PROSPECTUS AND AGREE TO ABIDE BY IT.

SIGNATURE:.....

DATE.....

## RULES AND REGULATIONS

1. **Admission:** The school admits children who are 18 (eighteen) months and above.
2. **Opening hours:** The school will open Monday to Friday from 8.00 A.M to 4 P.M.
3. **Fees:** School fees is payable per term and in full. Parents are encouraged to pay all the fees at the beginning of the term. No school fees are transferable, refundable or deductible. Cash is not acceptable. Money should be deposited into the schools account.
4. **Absenteeism:** A child who will be absent from school for 14 (fourteen) consecutive days without permission will be considered withdrawn and such place may be surrendered to another child.
5. **Withdrawals:** Parents withdrawing their children from school should give at least 1 (one) months notice of intention to do so.
6. **Sickness:** Children should not be brought to school when they are sick. When a child falls sick during school hours, it remains the parents/guardians responsibility though every care will be taken to ensure your child's safety while at school. Expenses incurred for such sickness will be met by the parent/guardian.
7. **Progress Visits:** Parents/guardians are welcome to come and discuss the ir child's progress with prior arrangements after classes.

8. **Uniform:** All children must be in uniform when in school. A sample of the same is available for viewing at the school. You are advised to make your own arrangements to purchase the recommended uniform.
9. **Picking children:** All children must be collected by their parents/guardians between 4.00pm and 4.30pm. In the event that they are not available, children can only be collected by persons with a written authorization.
10. It's the duty of the parent / guardian to advise the school if his / her child has any problem i.e allergy, weakness, sickness etc.
11. These regulations are subject to change without notice if such is deemed necessary by management.

Sign the application form after reading the above rules.

## **REQUIREMENTS & MENU**

### **(A). REQUIREMENTS (Per term)**

1. 2 Pieces Tissue paper
2. 2 packets Colours (Crayolla)
3. Exercise Books – 4 rules, 2 square, 1 drawing (80 pages)
4. 3 Hb pencils
5. 1 Eraser
6. 1 Sharpener
7. 1 school Diary
8. 1 Face towel (labeled)
9. A small bag for books
10. One apron
11. 2 small bed sheets for lunch time snap

### **(B); THE SCHOOL MENU**

<b>DAY</b>	<b>Break -10am</b>	<b>Lunch – 12.30pm</b>
<b>Monday</b>	<b>Porridge</b>	<b>Rice + Ndengu</b>
<b>TUESDAY</b>	<b>Cocoa &amp; Biscuits</b>	<b>Mashed potatoes + Beans</b>
<b>WEDNESDAY</b>	<b>Porridge</b>	<b>Ugali + Beef +veggies</b>
<b>Thursday</b>	<b>Cocoa + biscuits</b>	<b>Rice + Beans</b>
<b>FRIDAY</b>	<b>Porridge</b>	<b>Ugali + beans+veges</b>

## UNIFORMS - JANUARY 2015

### GIRLS

TUNIC	Small & Medium size	Kshs.1,000.00
	Large size	Kshs.1,100.00
BLOUSE	Small & Medium size	Kshs.500.00
	Large size	Kshs.550.00
SWEATERS	Small	Kshs.1,000.00
	Large	Kshs.1,100.00
SOCKS	Plain white	Ksh.100
TIES	Black with gold stripes	Ksh.100

### BOYS

SHORTS	Small & Medium size	Kshs.600.00
	Large size	Kshs.650.00
TROUSERS (Pre-unit and Primary)	Small & Medium size	Kshs.700.00
	Large size	Kshs.750.00
SWEATERS	Small	Kshs.1,000.00
	Large	Kshs.1,100.00
SOCKS	Grey with gold stripes	Ksh.200
TIES	Black with gold stripes	Ksh.100

### GAMES

TRACK SUIT Trouser	Black with gold stripes	KSH.2,000
JACKET	Black with gold stripes	
T-SHIRT	Yellow	

PE KIT (short, white T-shirt	KSH 850
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**Please Note:**

- ❖ For the time being, the uniforms will be bought in school.
- ❖ Buidges with school logo must be fixed on shirts, blouses and sweaters - to be purchased in school @ Kshs.200.00.

BY  
**MANAGEMENT**

# THE MISSION STATEMENT

**Vision:** To be the preferred center of excellence for quality basic education in Kenya

**Mission:** To impart knowledge and skills that would enable students to develop into socially, morally, spiritually and intellectually endowed individuals who will make a positive impact on the society

**Motto:** **Discipline & Hard work**

## Objectives/co-values:

Professionalism

Honesty and diligence

Excellence

Social responsibility

Team work and team spirit

Commitment

Accountability

Creativity and innovation

Humility

Spirituality

## SCHOOL UNIFORM



















